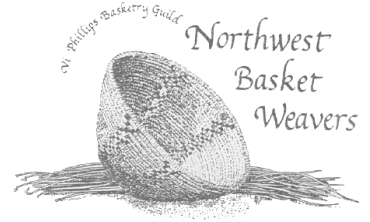


**NORTHWEST BASKET WEAVERS GUILD**  
**WEAVE IN WINTER**  
**RETREAT WORKSHOP PROPOSAL FORM**



January 17 - 21, 2018  
Seabeck Conference Center, Seabeck, WA

**Complete this form for each workshop proposed**

NAME \_\_\_\_\_

TITLE OF WORKSHOP \_\_\_\_\_

Description of workshop, including any special techniques that will be taught:

\_\_\_\_\_  
\_\_\_\_\_

Length of Session: \_\_\_\_\_ hours for **Workshop**. Please remember to allow sufficient time for your project.  
\_\_\_\_\_ hours for **Mini-workshop** (1-4 hours)

Maximum number of Students: \_\_\_\_\_ Level of Difficulty: Beginning \_\_\_ Intermediate \_\_\_ Advanced \_\_\_

Dimensions of Basket: H \_\_\_\_\_ x W \_\_\_\_\_ x D \_\_\_\_\_.

Materials fee per student, if applicable: \$ \_\_\_\_\_

Materials in basket: \_\_\_\_\_  
\_\_\_\_\_

List of tools required for each student to bring to class: \_\_\_\_\_  
\_\_\_\_\_

Will you need access to: Water? \_\_\_\_\_ Electricity? \_\_\_\_\_

**Complete this section only once**

ADDRESS \_\_\_\_\_ CITY/ST/ZIP \_\_\_\_\_

E-Mail \_\_\_\_\_

PHONE \_\_\_\_\_ CELL \_\_\_\_\_

1. If you are submitting more than one proposal, what is the minimum number of class hours you are willing to teach in order to attend? \_\_\_\_\_

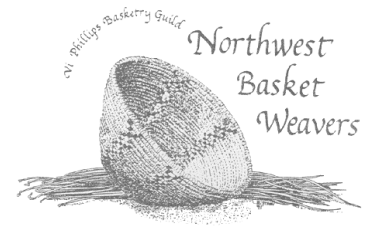
2. Teaching day preference? \_\_\_\_\_

3. Please note any disability issues you have: \_\_\_\_\_

**PROPOSALS with PHOTO ARE DUE BY July 3, 2017**

Please email proposal form and digital photo of basket item to: [retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org)

OR mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249



- Retreat classes will be scheduled for **Wednesday evening through Sunday until about 1:00 p.m.** We plan to offer Wednesday evening and Sunday mini-workshops of up to 4 hours, so we're looking for some workshops that are 1-4 hours, in addition to 6-16-hour workshops.
- The main arrival time will be Wednesday after 1:00 p.m.

## Instructions for Class Proposals

- Please fill out one **form** for each class. Complete the section in the box only once.
- Include a **photo** of the class project. A sharp, clear photo as close as your camera will take with a **plain** background works best for our illustrations. Digital photos should be a minimum of 900 pixels on the long side. **Your Proposal will not be considered without a photo.**
- Please email proposal form and digital photo of basket item to:  
[retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org) (best method)  
Or mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249
- **Proposal Deadline: Monday, July 3, 2017**

## Compensation

- Fees: Instructor will be paid \$35 per teaching hour and compensated for camp room and board fees as follows:
  - a) Full room and board fee each teaching day of 4 or more teaching hours.
  - b) \$20 each day of less than of 4 teaching hours, Thursday thru Sunday.
- The guild will collect material fees on behalf of teachers in advance of the retreat.
- The class minimum size will be six students.

## Teacher Registration for Retreat and Notification of Class Schedule

- Once workshops are confirmed, we ask teachers to **register for retreat** to indicate the nights you will stay at the retreat center.
- You might wish to register early to enroll in a class you wish to take during a non-teaching day, or to reserve your spot in a class in case your workshop does not "go."
- In most cases, teachers will be notified if their classes are a "go" by mid-November, 2017.

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## Further Questions?

Email Louie at [retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org)