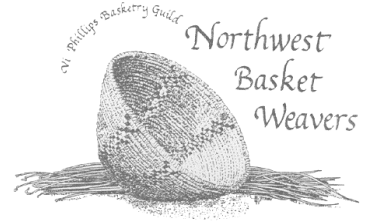


NORTHWEST BASKET WEAVERS GUILD

Spring Weave

# RETREAT WORKSHOP PROPOSAL FORM



May 17 - 21, 2023

Seabeck Conference Center, Seabeck, WA

### Complete this section only once

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

E-Mail \_\_\_\_\_

PHONE \_\_\_\_\_ CELL \_\_\_\_\_

1. If you are submitting more than one proposal, what is the minimum number of class hours you are willing to teach in order to attend? \_\_\_\_\_

2. Teaching day preference? \_\_\_\_\_

3. Please note any disability issues you have: \_\_\_\_\_

### Complete this form for each workshop proposed

NAME \_\_\_\_\_

TITLE OF WORKSHOP \_\_\_\_\_

Length of Session: \_\_\_\_\_ hours for **Workshop**. Be realistic about the time required.

Note if student may not finish in class.

\_\_\_\_\_ hours for **Mini-workshop** (1-4 hours)

Maximum number of Students: \_\_\_\_\_ Level of Difficulty: Beginning \_\_\_ Intermediate \_\_\_  
Advanced \_\_\_

Dimensions of Basket:

Materials fee per student, if applicable: \$ \_\_\_\_\_

Materials in basket: \_\_\_\_\_

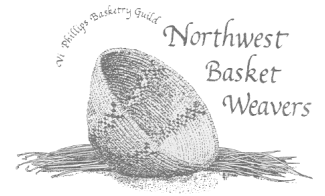
List of tools required for each student to bring to class: \_\_\_\_\_

Will you need access to: Water? \_\_\_\_\_ Electricity? \_\_\_\_\_

**PROPOSALS with PHOTO ARE DUE BY NOVEMBER 14, 2022**

Please email proposal form and digital photo of basket item to: [retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org)

OR mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249



- Retreat classes will be scheduled for **Wednesday evening through Sunday until about 1:00 p.m.** We offer Wednesday evening and Sunday mini-workshops of up to 4 hours, so we're looking for some workshops that are 1-4 hours, in addition to 6-16 hour workshops.
- The main arrival time will be Wednesday after 1:00 p.m.

## Instructions for Class Proposals

|              |  |
|--------------|--|
| BEGINNER     | No or Limited skills & techniques. Have not completed any baskets.                             |
| INTERMEDIATE | Several skills & techniques. Have completed some baskets, using 1 or 2 materials & techniques. |
| ADVANCED     | Many skills & techniques. Have made wide variety of baskets.                                   |

- Emphasize the skills needed for your class, using the chart above.
- Be realistic about the time needed for the class. Be sure to include in your description whether a less experienced student may not finish in class.
- Please fill out one **form** for each class. Complete the section in the box only once.
- Include a **photo** of the class project. A sharp, clear photo as close as your camera will take with a **plain** background works best for our illustrations. Digital photos should be a minimum of 900 pixels on the long side. **Your Proposal will NOT be considered without a photo.**
- Please email proposal form and digital photo of basket item to:  
[retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org) (best method)  
Or mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249
- **Proposal Deadline: November 14, 2022**

## Compensation

- Fees: Instructor will be paid \$40 per teaching hour and compensated for camp room and board fees as follows:
- a) Full room and board fee each teaching day of 4 or more teaching hours.
- b) \$20 each day of less than of 4 teaching hours, Thursday thru Sunday.
- The guild will collect material fees on behalf of teachers in advance of the retreat.
- The class minimum size will be six students.

## Teacher Registration for Retreat and Notification of Class Schedule

- Once workshops are confirmed, we ask teachers to **register for retreat** to indicate the nights you will stay at the retreat center, **but DO NOT SEND PAYMENT at that time.**
- You might wish to register early to enroll in a class you wish to take during a non-teaching day, or to reserve your spot in a class in case your workshop does not "go."
- In most cases, teachers will be notified if their classes are a "go" by mid-March, 2023.

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## Further Questions?

Email Louie at [retreatworkshops@nwbasketweavers.org](mailto:retreatworkshops@nwbasketweavers.org)