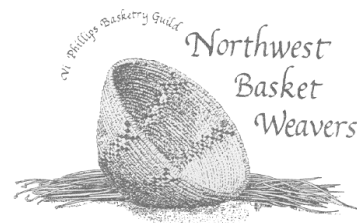


Northwest Basket Weavers Guild

SPRING RETREAT WORKSHOP PROPOSAL FORM



NEW DATES: May 19-23, 2021

Seabeck Conference Center, Seabeck, WA

Complete this section only once

ADDRESS _____ CITY/ST/ZIP _____

E-Mail _____

PHONE _____ CELL _____

1. If you are submitting more than one proposal, what is the minimum number of class hours you are willing to teach in order to attend? _____

2. Teaching day preference? _____

3. Please note any disability issues you have: _____

Complete this form for each workshop proposed

NAME _____

TITLE OF WORKSHOP _____

Description of workshop, including any special techniques that will be taught, and skills needed:

Length of Session: _____ hours for **Workshop**. Be realistic about the time required.

Note if student may not finish in class.

_____ hours for **Mini-workshop** (1-4 hours)

Maximum number of Students: _____ Level of Difficulty: Beginning ___ Intermediate ___ Advanced ___

Dimensions of Basket: H _____ x W _____ x D _____.

Materials fee per student, if applicable: \$ _____

Materials in basket: _____

List of tools required for each student to bring to class: _____

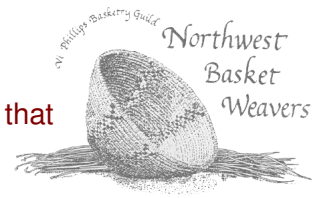
Will you need access to: Water? _____ Electricity? _____

PROPOSALS with PHOTO ARE DUE BY November 6, 2020

Please email proposal form and digital photo of basket item to: retreatworkshops@nwbasketweavers.org

OR mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249

We are planning on the Northwest Basket Weavers Guild's retreat in May 2021 with every hope that we will be at a stage in the COVID pandemic that we will be able to move ahead as normal. We are, however, aware that this is still a fluid situation. We will, of course, follow all precautions recommended at the time of the event. We hope that by March we should be able to have a firm idea of whether we will be able to move ahead with the retreat. We look forward to receiving your proposals for retreat classes, as we plan for an exciting spring retreat.



- Retreat classes will be scheduled for **Wednesday evening through Sunday until about 1:00 p.m.** We offer Wednesday evening and Sunday mini-workshops of up to 4 hours, so we're looking for some workshops that are 1-4 hours, in addition to 6-16-hour workshops.
- The main arrival time will be Wednesday after 1:00 p.m.

Instructions for Class Proposals

BEGINNER	No or Limited skills & techniques. Have not completed any baskets.
INTERMEDIATE	Several skills & techniques. Have completed some baskets, using 1 or 2 materials & techniques.
ADVANCED	Many skills & techniques. Have made wide variety of baskets.

- Emphasize the skills needed for your class, using the chart above.
- Be realistic about the time needed for the class. Be sure to include in your description whether a less experienced student may not finish in class.
- Please fill out one **form** for each class. Complete the section in the box only once.
- Include a **photo** of the class project. A sharp, clear photo as close as your camera will take with a **plain** background works best for our illustrations. Digital photos should be a minimum of 900 pixels on the long side. **Your Proposal will not be considered without a photo.**
- Please email proposal form and digital photo of basket item to:
retreatworkshops@nwbasketweavers.org (best method)
 Or mail to: NWBW Workshops c/o Louie Shellenberger, P O Box 1306, Freeland, WA 98249
- **Proposal Deadline: November 6, 2020**

Compensation

- Fees: Instructor will be paid \$40 per teaching hour and compensated for camp room and board fees as follows:
 - a) Full room and board fee each teaching day of 4 or more teaching hours.
 - b) \$20 each day of less than of 4 teaching hours, Thursday thru Sunday.
- The guild will collect material fees on behalf of teachers in advance of the retreat.
- The class minimum size will be six students.

Teacher Registration for Retreat and Notification of Class Schedule

- Once workshops are confirmed, we ask teachers to **register for retreat** to indicate the nights you will stay at the retreat center, **but DO NOT SEND PAYMENT at that time.**
- You might wish to register early to enroll in a class you wish to take during a non-teaching day, or to reserve your spot in a class in case your workshop does not "go."
- In most cases, teachers will be notified if their classes are a "go" by mid-March, 2021

Further Questions?

Email Louie at retreatworkshops@nwbasketweavers.org